INTERNSHIP EVALUATION RUBRICS 2018-19

INTERNSHIP Work Evaluation:

1. The Internship Programme duration is of **Four Weeks** and it should be carried out in (VII and VIII) Vacation. The internship can be carried out in any industry /R and D Organization/Research Institute/ reputed Educational institute.

2. The Department/college shall nominate staff member/s to facilitate, guide and supervise students under internship. The students shall report the progress of the internship to the guide in regular intervals and seek his/her advice.

3. After the completion of Internship, students shall submit a report with completion and attendance certificates to the Head of the Department with the approval of both internal and external guides.

4. There will be **50 marks for CIE** (Seminar: 25, Internship report: 25) and **50 marks for Viva - Voce** conducted during SEE. The minimum requirement of CIE marks shall be **50% of the maximum marks**.

5. The internal guide shall award the marks for internship report after evaluation. The external guide from the industry shall be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva- Voce marks.
In case the external Guide expresses his inability to conduct viva voce, the Chief Superintendent of the institution shall appoint a senior faculty of the Department to conduct viva-voce along with the internal guide. The same shall be informed in writing to the concerned Chairperson, Board of Examiners (BOE).

6. The students are permitted to carry out the internship anywhere in India or abroad.

INTERNSHIP EVALUATION RUBRICS-2018-19

	Component	Marks[M]	Exceptionally Well Executed [M>90%]	Good with room for improvement [70%<M<90%]	Meets minimum requirement [M<70%]
SEMINAR (25M)	Presentation Skills	5M	Varied rate of delivery, Changed pitch for emphasis, No distracting mannerisms, good eye contact, Confident body language, Connected with audience	Information presented in logical sequence; easy to follow , occasional eye contact	Hard to follow sequence of information, no or just occasional eye contact , reads most slides.
	Timing and Pace of Talk	5M	Right length and well paced Appropriate (30-35 min)	Adequate (25-30 min)	Short 30 min OR long >35
	Audibility and Comprehensibility	5M	Very clear and very precise	Not Very clear and moderately precise	Poor audibility
	Technical Content Delivery	10M	Very clear and very precisely explained the Technical Terms and Task Learnt During Internship	Not Very clear and moderately explained the Technical Terms and Task Learnt during Internship	Explained the Technical Terms and Task Learnt During Internship but not Clear.
INTERNSHIP Report		**25M**	INTERNSHIP report is submitted as per the VTU guidelines. INTERNSHIP is executed as per the Scheduled dates.	Most of the VTU guidelines are followed to prepare report INTERNSHIP is executed as per the Scheduled dates.	Most of the VTU guidelines are followed to prepare report INTERNSHIP is not executed as per the Scheduled dates.

INTERNSHIP EVALUATION RUBRICS 2019-20

INTERNSHIP Work Evaluation:

1. The Internship Programme duration is of **Four Weeks** and it should be carried out in (VII and VIII) Vacation. The internship can be carried out in any industry /R and D Organization/Research Institute/ reputed Educational institute.

2. The Department/college shall nominate staff member/s to facilitate, guide and supervise students under internship. The students shall report the progress of the internship to the guide in regular intervals and seek his/her advice.

3. After the completion of Internship, students shall submit a report with completion and attendance certificates to the Head of the Department with the approval of both internal and external guides.

4. There will be **50 marks for CIE** (Seminar: 25, Internship report: 25) and **50 marks for Viva - Voce** conducted during SEE. The minimum requirement of CIE marks shall be **50% of the maximum marks**.

5. The internal guide shall award the marks for internship report after evaluation. The external guide from the industry shall be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva- Voce marks.
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6. The students are permitted to carry out the internship anywhere in India or abroad.

RAO BAHADUR Y. MAHABALESWARAPPA ENGINEERING COLLEGE, BALLARI

INTERNSHIP EVALUATION RUBRICS-2019-20

	Component	Marks[M]	Exceptionally Well Executed [M>90%]	Good with room for improvement [70%<M<90%]	Meets minimum requirement [M<70%]
SEMINAR (25M)	Presentation Skills	5M	Varied rate of delivery, Changed pitch for emphasis, No distracting mannerisms, good eye contact, Confident body language, Connected with audience	Information presented in logical sequence; easy to follow , occasional eye contact	Hard to follow sequence of information, no or just occasional eye contact , reads most slides.
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RAO BAHADUR Y. MAHABALESWARAPPA ENGINEERING COLLEGE, BALLARI

INTERNSHIP

Students are advised to take up industrial training and internship programs during their semester vacations. The students are encouraged to carry out the programs to enhance their skills and knowledge. Department provides the necessary guidelines, contacts and support for the students.

Process for providing or selecting internships:

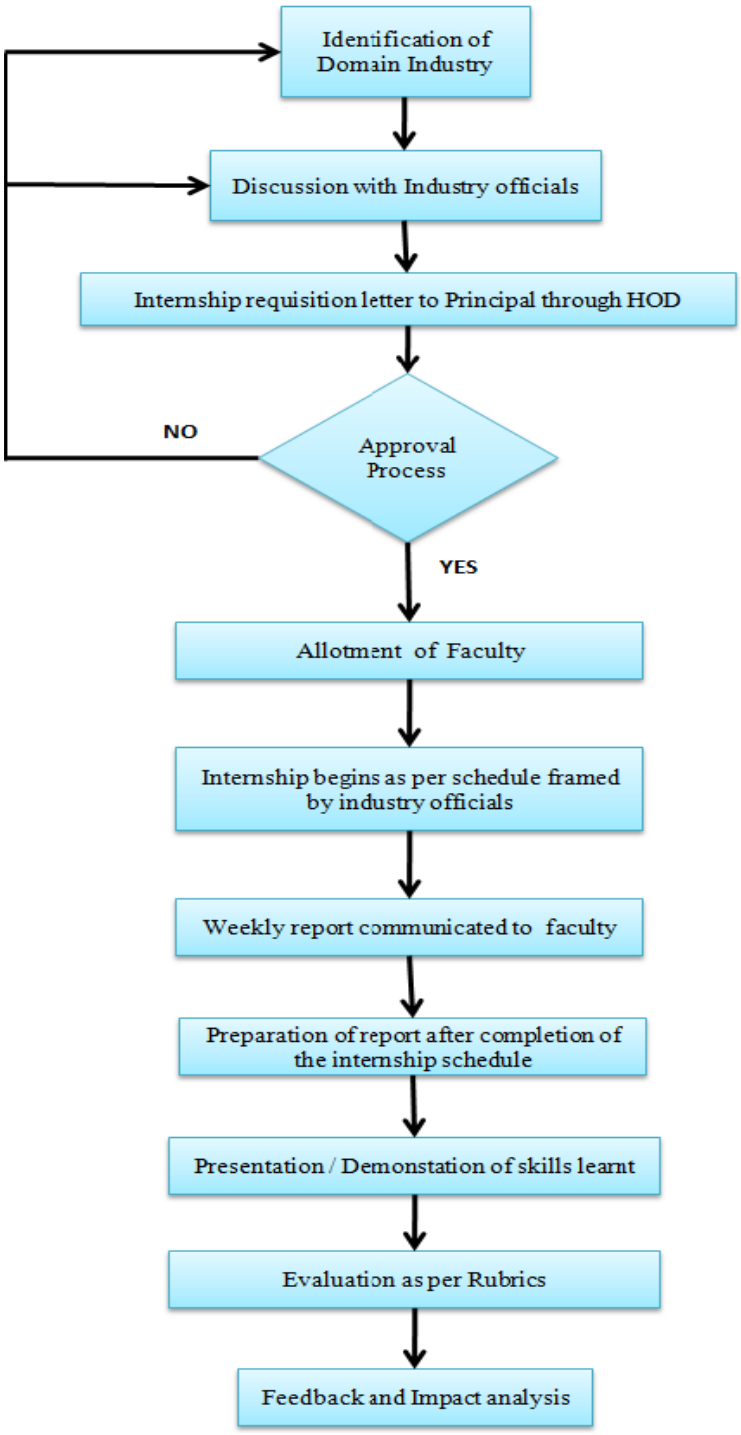
- The students are encouraged to take up internships in the industry individually or in a group.
- The department issues a request letter to the industry to provide internships to the students.
- In turn the industry authority provide a letter of confirmation mentioning the students selected for internship in their organization, duration of internship and the guide allotted to the students at the industry.
- The department allots the guides to monitor the internship progress of the students.
- During the course of internship the students need to constantly report the whereabouts and training that they undergo.
- After completion of the internship tenure the student submits a detailed report of the training to the guide.

An internship enables the student to gain exposure to the real world working environment. The industries provide with the knowledge, skills and experience with the ongoing projects, organization hierarchy, product development, design, delivery and managerial skills. So, based on the student's interests in specific fields, they can undergo these programs during the semester break time.

Program outcomes:

The students gain confidence and meaningful experience in the area of their work during internships. This learning may be listed by the National Board of Accreditation (NBA) in the areas of Engineering knowledge (PO1), Individual and team work (PO9) and Lifelong Learning (PO12).

INTERNSHIP FLOWCHART



PROCESS FLOW

Initiation

1. Students and department together identify domain industry and discuss with Industry officials for the Internship

2. The requisition letter by the students to Principal through Internship coordinator and Head to undergo internship for the stipulated period.

3. The Internship coordinator allocates a faculty to guide for each student.

Implementation

1. The faculty and the mentor for the internship in the industry will communicate the progress of the internship training periodically.

2. After completion of the internship training, a detailed report is submitted to the department.

Evaluation

1. Student will present a power point presentation about the internship training in front of a panel of professors along with the guide.

2. Based on the performance the evaluation process is carried out by a panel of professors along with the guide and marks are awarded as per the rubrics shown in table below.

Impact Analysis of Industrial training/internship

1. Students are exposed to real time practical experience of the subjects studied in the classrooms and realized the practical importance of the subjects.
2. Industrial training inculcated more interest in the subjects.
3. Students are inspired to do hard work and get placed in such industries.
4. Communication skills of the students improved.
5. Students were exposed to the industry standards, importance of the safety measures, workplace culture & discipline and meeting the deadlines.

Student Feedback on Initiative

The student feedback on programme /industrial visit is collected. Feedback is considered for further improvement.